



**Erasmus+ Programme**  
**Inter-institutional agreement**  
**Key Action 1**  
**Mobility of higher education students and staff**  
**between EU Member States and third countries associated to the**  
**Programme**  
**and third countries not associated to the Programme**

The institutions<sup>1</sup> named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 2023-2026 in:

- KA171 Higher education mobility supported by external policy funds

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<sup>1</sup> Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.



The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education<sup>2</sup> and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR<sup>3</sup> and in line with the technical standards of the European Student Card Initiative<sup>4</sup>, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

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<sup>2</sup> [https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter\\_en](https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en)

<sup>3</sup> [https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr\\_en](https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en)

<sup>4</sup> [https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative\\_en](https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en)



## 1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmucs code or city <sup>5</sup>	Contact details <sup>6</sup> email. phone)	Websites
UNIVERSITY OF MALAGA	E MALAGA01	<b>Institutional Coordinator</b> Prof. Zaida Díaz Cabiale Vice-Chancellor of Internationalisation Servicio de Relaciones Internacionales  <b>Senior Officer:</b> Virginia Escriche Retamero E-mail: <a href="mailto:vescriche@uma.es">vescriche@uma.es</a> Tel.: +34 951 953 114  <b>UMA Academic Coordinators:</b> <a href="http://u.uma.es/dmf/">http://u.uma.es/dmf/</a>  <b>UMA country contact:</b> <a href="http://u.uma.es/dme/">http://u.uma.es/dme/</a>	General: <a href="http://www.uma.es/">http://www.uma.es/</a> <a href="http://www.uma.es/relaciones-internacionales/">http://www.uma.es/relaciones-internacionales/</a> <a href="http://u.uma.es/dyb/">http://u.uma.es/dyb/</a> <a href="http://u.uma.es/dxL">http://u.uma.es/dxL</a>  Faculties: <a href="https://www.uma.es/centros/">https://www.uma.es/centros/</a>  Course catalogue: <a href="https://www.uma.es/relaciones-internacionales/cms/menu/erasmus/incoming-students/at-the-faculty/courses-schedules-and-calendars/?set_language=es">https://www.uma.es/relaciones-internacionales/cms/menu/erasmus/incoming-students/at-the-faculty/courses-schedules-and-calendars/?set_language=es</a>  (Sección Programación Académica)
INSTITUTIA PUBLICA ACADEMIA DE MUZICA TEATRU SI ARTE PLASTICE - AMTAP	CHISINAU	<b>Institutional Coordinator</b> Prof. Victoria Tcacenco Head of the European integration and academic mobility dep.E-mail: <a href="mailto:amtap2003@yahoo.com">amtap2003@yahoo.com</a> Tel.: +37369186944  <a href="http://www.amtap.md">www.amtap.md</a>	General: <a href="http://www.amtap.md">www.amtap.md</a>  Faculties: <a href="https://amtap.md/ro/facultatea-arte-plastice,-decorative-%C8%99i-design/">https://amtap.md/ro/facultatea-arte-plastice,-decorative-%C8%99i-design/</a>  Course catalogue: <a href="https://amtap.md/ro/planuri-de-inva%C8%9Bamant.html">https://amtap.md/ro/planuri-de-inva%C8%9Bamant.html</a>

<sup>5</sup> Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

<sup>6</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.



## 2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement. The partners can also agree to accept informal communication means (e.g. exchanges of emails as written proof).

### Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Código Erasmus o localidad de la institución de acogida]	Field of education Name	Level of Education (Short mobility, 1º, 2º o 3º)	Number of mobility periods			
				Student Mobility [Total number of students]	Student Mobility [Total number of months]	Staff Mobility [Total number of staff]	Staff Mobility [Total number of days]
E MALAGA01	INSTITUTIA PUBLICA ACADEMIA DE MUZICA TEATRU SI ARTE PLASTICE - AMTAP	Fine Arts	3rd	1	1 x 5 = 5	1	1 X 7 = 7
INSTITUTIA PUBLICA ACADEMIA DE MUZICA TEATRU SI ARTE PLASTICE - AMTAP	E MALAGA01	Fine Arts		2	2 x 5 = 10	1	1 X 7 = 7



### Optional additional information

UMA can only accept the number of staff and/or students, study cycle, and specified areas as mentioned previously.

However, after the publication of the final resolution each year, and in case of vacancies, other fields of knowledge and different levels of studies may be accepted, provided there is agreement and acceptance from both the home institution and the host institution.

The days/months indicated in this agreement correspond to the total approved by the Spanish National Agency for this Call. The number of positions mentioned above may change during the final year of the project, as a result of the transfer of available/vacant positions in other countries of the same region.

The main objective of this measure is to offer opportunities to interested students and staff members and to avoid leaving vacancies.

### IMPORTANT NOTE

The numbers mentioned above may increase depending on the funds received each year for action KA171 during the current Erasmus+ program period.

The list of available positions, along with the thematic area, study cycle, and type of mobility, will be regularly updated and communicated via email to the associated institution..



### 3. Recommended language skills

Information not applicable to Spanish-speaking countries.

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills<sup>7</sup> at the start of the mobility period (see also section 5 "Preparation and Support").

Receiving institution  [Erasmus code or city]	Language of instruction 1	Language of instruction 2	Recommended level	
			Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
E MALAGA01	SPANISH	Some courses are offered in ENGLISH	B1  No certification is required	B1  No certification is required
INSTITUTIA PUBLICA ACADEMIA DE MUZICA TEATRU SI ARTE PLASTICE - AMTAP	ENGLISH ROMANIAN RUSSIAN		B1  No certification is required	B1  No certification is required

*For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.*

No se requiere certificación, pero se recomienda un nivel de español B1. Los estudiantes que no hablen español con fluidez pueden experimentar dificultades para encontrar cursos apropiados durante su estancia en Málaga.

<sup>7</sup> For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR):

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



#### 4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ credit mobility period at their institution. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

Partners agree on the following use and repartition of organisational support funds including a list of objectives that both partners consider a priority:

OS Use and Repartition	Priority Objectives
Our primary goal is to enhance inclusion and diversity. UMA will share 20% of the Organizational Support with the partner institution for each participant with disabilities, properly nominated and duly accredited by the sending institution during the selection process.	<p><b>Disability:</b> equal to or greater than 33%.</p> <p><b>Health issues:</b> Physical, mental, intellectual, or sensory impairments, as well as chronic illnesses, that hinder participation in mobility.</p>

#### 5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.



- All partner universities commit to actively disseminating the call for applications on their websites and social media platforms, and to communicate the call to local and regional media if necessary, in order to successfully spread information about the call

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline for nominations
E MALAGA01	<b>Fall semester:</b> From: September To: mid-February <b>Spring semester:</b> From: mid-February To: mid-July	<b>Fall semester:</b> From: April To: June <b>Spring semester:</b> From: April To: November
INSTITUTIA PUBLICA ACADEMIA DE MUZICA TEATRU SI ARTE PLASTICE - AMTAP	<b>Fall semester:</b> From: September To: end of January <b>Spring semester:</b> From: February To: end of June	<b>Fall semester:</b> From: April To: June <b>Spring semester:</b> From: April To: November

Nominations for the 1st and 2nd semesters for the **Faculties of Health Sciences, Medicine, and Fine Arts** should be made from April to June.

The specific dates for nominations will be duly communicated to the partners when the call opens.





The partners commit to having a fair, transparent, consistent, and documented application and selection procedure, published on their respective websites, which will be regularly updated along with the contact details of the relevant department.

### Application procedure

Receiving Institution [Erasmus code or city]	Contact details (email)	Website for information
E MALAGA01	International Relations Office <a href="mailto:icm@uma.es">icm@uma.es</a> +34 952136302	<a href="https://www.uma.es/relaciones-internacionales/cms/menu/erasmus/incoming-students/student-guides/">https://www.uma.es/relaciones-internacionales/cms/menu/erasmus/incoming-students/student-guides/</a>
INSTITUTIA PUBLICA ACADEMIA DE MUZICA TEATRU SI ARTE PLASTICE - AMTAP	European integration and academic mobility dep. <a href="mailto:amtap2003@yahoo.com">amtap2003@yahoo.com</a> Tel.: +37369186944	<a href="https://amtap.md/ro/siema.-despre-noi.html">https://amtap.md/ro/siema.-despre-noi.html</a>

Exchange students are required to select at least half of their modules in the faculty where they have been nominated by their home university.

Practical courses or theses will require confirmation from the respective coordinator.

For students of **Medicine**: it will not be possible to enroll in any sixth-year courses (rotations).

### Selection Criteria

Requisito	Detalles	Puntos
Academic Requirements	Above-average grades: scores higher than 8 on a scale from 1 to 10	1
First participation in Erasmus+ (SMS y STA/STT)	First participation en Erasmus+	1
Spanish proficiency certificate (SMS y STA/STT)	Spanish proficiency certificate (B2/C1 above) B1- 1 points B2 – 2 points C1 o C2 -3 points Only the highest-level certificate will be taken into account.	1-3



Inclusiononn (SMS y STA)	Disabilities	3
<a href="#">Fewer Opportunities/Barriers</a> (SMS y STA)	Fewer opportunities	2

## 6. Preparation and support

The higher education institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the Erasmus Student Charter<sup>8</sup>.
- To the extent possible, organize travel arrangements or provide pre-financing of the grant to **reduce the costs that participants have to advance**.

All involved higher education institutions commit to the following preparation and support measures. Information and guidance can be provided through the designated contact points and information sources detailed in the table below:

- The host institution will guide incoming participants in mobility activities in finding **accommodation**, in accordance with the requirements of the Erasmus Charter for Higher Education. It is considered good practice to use the individual grant to pay for the deposit of university residences.
- Ensure that outgoing mobility participants are well-prepared for their activities abroad, including combined mobility, by implementing activities to achieve the necessary **language proficiency level** and develop their **intercultural skills**.
- Provide assistance for obtaining **visas**, when necessary, to incoming and outgoing mobility participants, according to the requirements of the Erasmus Charter for Higher Education, and, if necessary, use project funds in the most inclusive manner to partially or fully cover related costs.
- Provide assistance for obtaining **insurance coverage**, when necessary, to incoming and outgoing mobility participants, according to the requirements of the Erasmus Charter for Higher Education, and, if necessary, use project funds in the most inclusive manner to partially or fully cover related costs. The host institution will inform mobility participants of cases where insurance coverage is not provided automatically.
- The host institution will inform incoming **participants with fewer opportunities** about the relevant infrastructure and provide them with support.
- Provide **appropriate mentoring and support mechanisms for mobility participants**, including those engaging in combined mobility, and **integrate incoming mobility participants** into the general student community and everyday life of the institution.

<sup>8</sup> La Carta del Estudiante Erasmus está disponible aquí: [https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter\\_en](https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en)



- Provide participants with **the grant they are entitled to as soon as possible upon their arrival**, including, if necessary, an initial payment in cash, with a check or similar method to avoid delays associated with opening a bank account.
- The institutions commit to encouraging participants to act as **ambassadors of the Erasmus+ program** and to share their mobility experience, for example, by providing information about the existence of Erasmus+ alumni networks, inviting former participants to promotion/dissemination activities, etc.



Institución [Código Erasmus o localidad]	Medidas preparatorias y de apoyo	Datos de contacto (correo electrónico, teléfono)	Página web con información y preparativos
E MALAGA01	Accommodation, Visa, Grant Payment, and additional information on recognition process and other useful information.	International Relations Office International Hub Bulevar Louis Pasteur, 29 Universidad de Málaga 29010 Málaga, España Campus Teatinos. University of Málaga <a href="mailto:internationalhub@uma.es">internationalhub@uma.es</a> <a href="mailto:icm@uma.es">icm@uma.es</a> +34 951 953 126/ 951 953 127	<b>Accommodation:</b> <a href="http://u.uma.es/dx3/">http://u.uma.es/dx3/</a> <a href="http://u.uma.es/dx0">http://u.uma.es/dx0</a> <b>Visa:</b> <a href="http://u.uma.es/dx4/">http://u.uma.es/dx4/</a> <b>Transcript:</b> <a href="http://u.uma.es/dmp/">http://u.uma.es/dmp/</a> <b>Health Care:</b> <a href="http://u.uma.es/dx5/">http://u.uma.es/dx5/</a> <b>Useful Information:</b> <a href="http://u.uma.es/dmN/">http://u.uma.es/dmN/</a> <a href="http://u.uma.es/dvk/">http://u.uma.es/dvk/</a>
E MALAGA01	Insurance	Participants must provide a document demonstrating that they have taken out an insurance policy with the minimum coverage required in the Erasmus+ program. In both cases, the following areas must be covered: <ul style="list-style-type: none"> <li>✓ Travel insurance (including damage or loss of luggage)</li> <li>✓ Third-party liability insurance (including, where applicable, professional indemnity or liability insurance)</li> <li>✓ Accidents and serious illnesses (including permanent or temporary disability)</li> <li>✓ Death (including repatriation in case of projects conducted abroad)</li> </ul>	



E MALAGA01	Language Support	<p>Centro Internacional de Español</p> <p>Avda. de la Estación de El Palo, 4</p> <p>29017 – Málaga-España</p> <p>(+34) 951 952 738 / 951 952 737</p> <p><a href="mailto:cie@uma.es">cie@uma.es</a></p>	<a href="http://u.uma.es/dx8/">http://u.uma.es/dx8/</a>
E MALAGA01	Information about participants with fewer opportunities	<p><b>Oficina de Atención a la Diversidad</b></p> <p>Gemma Rodríguez Infante</p> <p>Avda. Luis Pasteur, 35. Aulario Rosa de Gálvez.</p> <p>Universidad de Málaga. 29071 Málaga</p> <p>Teléfono: +34 952137478</p> <p>Email: <a href="mailto:umaconvive@uma.es">umaconvive@uma.es</a></p>	<p>The institution will provide support to incoming mobile participants with fewer opportunities, following the requirements of the Erasmus Charter for Higher Education.</p> <ul style="list-style-type: none"> <li>✓ <b>Reduced mobility</b></li> <li>✓ <b>Hearing impairments</b></li> <li>✓ <b>Visual impairments</b></li> </ul> <ul style="list-style-type: none"> <li>■ All campus facilities are wheelchair accessible.</li> <li>■ Collaborative student support scholarship: UMA offers scholarships for a classmate who will assist with academic tasks.</li> <li>■ UMA provides support in organizing sign language interpreters or personal care assistants for students with special needs.</li> <li>■ Report on Specific Educational Support Needs: UMA will prepare a report addressed to the faculty outlining the curricular adaptations required by the student.</li> </ul>
INSTITUTIA PUBLICA ACADEMIA DE MUZICA TEATRU SI ARTE PLASTICE - AMTAP	Language Support	<p>European integration and academic mobility dep.</p> <p><a href="mailto:amtap2003@yahoo.com">amtap2003@yahoo.com</a></p> <p>Tel.: +37369186944</p>	<a href="https://amtap.md/ro/acte-normative.html">https://amtap.md/ro/acte-normative.html</a>
	Insurance	<p>UMA students have to buy a health care assurance for all period of stay in Moldova;</p> <p>UMA teachers have to buy a health care assurance for all period of stay in Moldova;</p>	<a href="http://cnam.md/">http://cnam.md/</a>

*University of Malaga has the necessary infrastructure to welcome students and staff with disabilities. Acceptance and any additional arrangements must be agreed upon in advance.*



## 7. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed.

☐ **ECTS** (European Credit Transfer and Accumulation System) credits express the volume of learning based on the defined learning outcomes and their associated workload.

- 1 ECTS corresponds to 25 to 30 hours of individual student work (student learning hours).
- 1 ECTS corresponds to 7.5-10 hours of teaching (class hours).

☐ **Equivalent Recognition System.** Equivalence established among the University of Malaga and the institutions from the partner country (i.e as follows).

*Please specify on the below table which type of recognition system is used at your home and the equivalence recognition system.*

Equivalence Recognition System	
Receiving institution [Erasmus code or name]	1 ECTS= 30 HOURS
INSTITUTIA PUBLICA ACADEMIA DE MUZICA TEATRU SI ARTE PLASTICE - AMTAP	AMTAP studies are based on the Bologna Process, all the credits and grades obtained by AMTAP students in EU HEI are recognized

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
  - ✓ Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
  - ✓ A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
  - ✓ Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.



## 8. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information
UNIVERSITY OF MALAGA		<a href="http://u.uma.es/dvX/">http://u.uma.es/dvX/</a>
INSTITUTIA PUBLICA ACADEMIA DE MUZICA TEATRU SI ARTE PLASTICE - AMTAP		<a href="https://www.scholaro.com/db/Countries/Moldova/Grading-System">https://www.scholaro.com/db/Countries/Moldova/Grading-System</a>

## 9. Any other information regarding the terms of the agreement (optional)

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## 10. Termination of the agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

**FIRMAS DE LAS INSTITUCIONES (representantes legales)**

Institución [Código Erasmus o localidad]	Nombre, cargo	Fecha	Firma <sup>9</sup>
E MALAGA01	Prof. Zaida Díaz Cabiale  Vice-Chancellor of Internationalisation	9/12/2024	 P.D.F. Vicerrectora de Internacionalización
INSTITUTIA PUBLICA ACADEMIA DE MUZICA TEATRU SI ARTE PLASTICE - AMTAP	Prof. Victoria Tcacenco  Head of the European Integration and academic Mobility dep.	12/09/24	 

<sup>9</sup> Dependiendo de la legislación nacional, se podrán admitir copias escaneadas de las firmas, así como firmas electrónicas.